

RESOURCES FOR ARTS AND SCIENCES FACULTY

OFFICE OF THE DEAN OF THE FACULTY

The Arts & Sciences is comprised of 41 academic departments and programs and works in collaboration with a number of centers, institutes, and offices.

As the chief academic officer of the Arts & Sciences, the dean oversees the division's educational policies, programs of instruction, and all matters relating to the effectiveness, development, and well-being of its faculty. In this capacity, she represents and speaks on behalf of over 600 faculty members. Assisting the dean are four associate deans and senior administrative staff.

What follows below are resources to help support faculty at all stages of their academic careers.

Junior faculty:

- **Burke Research Initiation Awards:** Each faculty member receives \$30,000 in start-up support during the first six years of a tenure track appointment.
- **Junior Faculty Fellowships:** Faculty members in the 4th or 5th year receive one term of released time and supplemental funds (up to \$700) to support the pursuit of study and research for professional development.
- **Class of '62 Fellowship:** A fellowship for one faculty member in the 4th or 5th year who has a demonstrated excellence in teaching and shows promise as a scholar. The fellowship provides one-term of released time and supplemental funds of at least \$1,200. This award is in lieu of the Junior Faculty Fellowship.

Associate and full professors:

- **Faculty Research and Professional Development (FRPDF):** Once tenured, faculty annually receive \$3,000 to help support scholarship and engagement in professional societies.
 - **Senior Faculty Fellowship:** Tenured faculty are eligible to apply for one-term of released time and supplemental research funds of \$700.00. These awards promote the pursuit of study and research in a new field outside of an accustomed area of study.
 - **Wilson Faculty Research Fellowship:** This fellowship provides a faculty member with one-term of released time and supplemental funds (not to exceed \$2,000) to promote research, teaching, and writing in the fields of biography, history, and government.
 - **Endowed Chair Award:** Holders of endowed professorships annually receive a stipend of \$5,000.
 - **External Prestigious Awards:** Dartmouth provide salary support for faculty awarded fellowships of \$30,000 or more from prestigious granting institutions (Guggenheim, NEH, Fulbright, etc.) that stipulate a one-year teaching release.
 - **Scholarly Innovation & Advancement Awards:** These competitive awards provide critical resources (up to \$50,000) to support new and promising initiatives that would not be rapidly or routinely funded by other mechanisms.
-

RESOURCES FOR ARTS AND SCIENCES FACULTY

All faculty

- **Innovative Course Awards:** Faculty are encouraged to submit proposals that promote innovative, inter-disciplinary, and collaborative A&S courses. Calls for proposals will be issued periodically.
- **Conference Grants:** Faculty are encouraged to submit proposals that promote issues of broad academic, social, and cultural relevance that bring leading experts to campus. Awards (up to \$75,000) are granted to the strongest proposals.
- **Internal Awards and Fellowships:** For additional information please use this link.

Dean of the Faculty Annual Awards

Each year, the deanery recognizes a select group of faculty for their exceptional achievements in scholarship, teaching, mentoring, and service. Awardees receive a modest addition to their salary and/or a research stipend.

- *Goldstein Award for Outstanding Teaching*
- *Wetterhahn Memorial Award for Distinguished Creative or Scholarly Achievement*
- *DOF Award for Outstanding Mentoring and Advising*
- *Manley Huntington Award for Newly Tenured Faculty*
- *Manley Huntington Award for Newly Promoted Faculty*
- *Guarini Award for Extraordinary Contribution to Off-Campus Programs*
- *Elizabeth Howland Hand-Otis Norton Pierce Award*
(given to an Outstanding Teacher of Undergraduates)
- *Fish Memorial Prize (to Commemorate a Career of Contributions to Undergraduate Teaching)*
- *Dean of the Faculty Teaching Award (in Recognition of a Non-Tenured Faculty Member's Outstanding Contributions to the College)*

Academic Departments/Programs

Additional resources may be available to support a variety of faculty projects/initiatives. Faculty are encouraged to contact chairs of departments/programs to learn more about these resources departments.

Office of the Registrar

The office supports the faculty in the areas of academic policy, enrollment, and course information. More specifically, the Registrar coordinates activities that include course registration; enrollment patterns; assignment of classes and exams to classrooms; maintenance of courses offered and grades awarded; major and minor declarations; certification of students from graduation; faculty balloting; course assessment; and maintenance, protection, and release of academic records. It also manages the Banner system, where faculty view official class rosters, enter final grades, propose new courses, and access multiple applications.

RESOURCES FOR ARTS AND SCIENCES FACULTY

Fannie and Alan Leslie Center for the Humanities

The center supports students, postdoctoral scholars, visitors, and faculty to advance the teaching and research in the humanities. It helps underwrite the costs of colloquia, seminars, symposia, conferences, fellowships, and more. Some specific offerings include:

- *Project Co-Sponsorships*: Funding of up to \$2,500 to co-sponsor humanities-related events.
- *Faculty Research Awards*: Funding of up to \$5,000 is available to support distinguished research or creative projects with a significant humanities component.
- *Humanities Lab Course Development Grants*: Awards of up to \$5,000 are available to enhance the traditional classroom experience by incorporating some combination of experimentation, observation, hands-on learning, faculty mentored research, public dissemination of new knowledge, and creative production.
- *Project Grants*: Funding of up to \$15,000 is available for humanities and interdisciplinary projects (symposia, conferences, workshops, lecture series) that build relationships across the Dartmouth community.
- *Manuscript Reviews*: This is an invaluable opportunity for faculty whose book manuscripts are nearing completion to receive feedback from experts in a seminar setting.

Nelson A. Rockefeller Center for Public Policy and Social Sciences

Dedicated to providing an interdisciplinary perspective on policy-related topics, the center fosters a commitment to the ideals of public service and informed public debate. Notable offerings include the following:

- *Faculty Classroom Enhancement Grants*: Social sciences faculty may apply for grants of up to \$500 for research-based activities or invited classroom guests that enriches the teaching experience.
- *Research Project Grants*: Each year, tenured and tenure-track faculty may apply for competitive research grants ranging from \$5,000 to \$15,000 for research on public policy issues relevant to the center (e.g., healthcare, education, the environment, poverty) and other research topics in the social sciences.

Neukom Institute for Computational Science

The mission of the Neukom Institute (NI) to support a broad view of computational investigation by actively engaging undergraduates, graduate students, postdoctoral fellows, and faculty across campus. Key programs supported by NI include:

- *CompX Faculty Grants*: Support computational research for all faculty in the development of novel computational techniques and to apply computational methods to problems in the sciences, social sciences, humanities, and the arts. Each year, several grants are awarded: one of up to \$40,000 and several more of up to \$25,000.
 - *Interdisciplinary Working Groups*: NI supports small interdisciplinary faculty working groups (8 or so participants) engaged in collaborations with a computational theme. Up to 10 working group awards are made each year, providing each group with up to \$15,000.
-

RESOURCES FOR ARTS AND SCIENCES FACULTY

- *Workshops:* Grants of up to \$25,000 are to support larger and more formal gatherings with up to 25 participants, who may be drawn from Dartmouth and beyond.

Institute for Writing and Rhetoric (IWR)

The institute fosters the habits of inquiry, reading, writing, and speech among undergraduates as part of a liberal arts education. It offers professional development workshops and support for new and existing faculty. Specific offerings include:

- *First-Year Writing: Pedagogies, Methods, & Design:* The institute offers helpful resources to support the teaching of first-year writing.
- *Professional Development:* IWR holds several professional development workshops for faculty throughout the year.

Arts and Sciences Finance Center (ASFC)

The ASFC serves the finance needs of the Dean of the Faculty division with a wide range of transactional and reporting services. These include expense reimbursements, general reporting, faculty account reporting, financial system access, account corrections, hiring staff, timesheet processing, processing staff and faculty payroll, and accounts receivable and purchasing.

Office of the Chief of Staff (COS)

The office is responsible for: helping to manage the day-to-day operations of Wentworth, staffing the dean of the faculty, advancing the needs and priorities of the deanery, working with the 41 departments and programs of the A&S, assisting advancement in the cultivation and solicitation of alumni and other donors, and stewarding hundreds of A&S endowed funds.

OFFICE OF THE PROVOST

The provost is the College's chief academic and budget officer, directly responsible for overseeing the overall academic integrity of the institution. The professional schools, major academic support units, and several other offices, academic centers and institutes report to the provost.

Library

Dartmouth's library is committed to supporting research, teaching, and creative works through extensive collections, expert staff, and inspiring environments. More specifically, there is the following:

- *Subject Librarians:* There are subject librarians who provide specialized support in any discipline across the Arts and Sciences
 - *Research and Publishing Support:* Library experts help at critical points in the research lifecycle, providing collections, information resources, and innovative tools and services in support of scholarly inquiry.
-

RESOURCES FOR ARTS AND SCIENCES FACULTY

Information, Technology and Consulting (ITC)

ITC's mission is to deliver the information technology services that enable Dartmouth to offer exceptional teaching, excel in research and scholarship, and support outstanding student achievement. Valuable resources include:

- *On-Campus and Remote Teaching and Learning Support*: <https://itc.dartmouth.edu/support>
- *Dartmouth Services Portal*: <https://services.dartmouth.edu/TDClient/1806/Portal/Home/>

Dartmouth Center of Advancement and Learning DCAL

Its mission is to support faculty by providing resources, removing barriers, promoting evidence based-practices, and building partnerships to cultivate a culture that values and rewards teaching for all teacher-scholars at Dartmouth. Notable programs include:

- *Experiential Learning Mini-Grants*: Up to \$5,000 is available to help a faculty member incorporate experiential learning activities into their courses.
- *Teaching Support*: Consulting services and workshops pertinent to many areas of teaching and learning are available, including course design, teaching methods, and evaluating student learning.
- *Teaching Travel Grants*: Travel grants of up to \$1,000 are designed to support the professional development of faculty as teachers through attendance at workshops, seminars, and conferences.

John Sloan Dickey Center for International Understanding

The center works with Dartmouth's faculty to further our understanding of complex international issues through collaborative, multidisciplinary research on such problems as global climate change, world health crises, war and conflict resolution, and poverty alleviation. Support includes the following:

- *Faculty Course Development & Enhancement*: Funds are available to develop new courses or improve existing ones. The center supports guest lectures, films, and/or the acquisition of materials to enhance courses.
- *Faculty Travel & Research*: Faculty may receive grants of up to \$3,500 for international research and up to \$600 for international conference travel. Only one grant per faculty member is allowed each year.

Ethics Institute

The institute fosters the study and teaching of ethics, broadly construed, throughout the Dartmouth community through public programming, workshops, fellowships, and funding for research and teaching. Resources include:

- *Co-Sponsorships*: Funds of up to \$2,500 are available to help underwrite on-campus workshops and conferences that address scholarly questions regarding ethics.
 - *Sayles Faculty Research Grant in Applied and Professional Ethics*: Grants of up to \$5,000 are available to support a teaching and research in a variety of ways including: enhancing an existing course, creating a new one, undertaking professional development in an
-

RESOURCES FOR ARTS AND SCIENCES FACULTY

ethics-related area; presenting a paper at a conference or symposium; and/or collaborating with co-authors or students.

- *Classroom Enhancement Grant*: Faculty may apply for up to a \$1,500 to invite a guest lecturer from outside Dartmouth to a class, go on a research-related field trip, or engage in other activities that support the curriculum or classroom experience.

Arthur L. Irving Institute for Energy and Society

Its mission is to advance an affordable, sustainable, and reliable energy future for the benefit of society. The institute aims to do this by developing the next generation of energy experts, leaders, and citizens and by transforming humankind's understanding of energy systems across technological, environmental, economic, geopolitical, and cultural perspectives. Resources include the following:

- *Irving Institute Seed Grants*: Faculty are eligible to apply up to \$100,000 in funding for research on the energy challenges faced by society—and the societal challenges posed by energy. Interdisciplinary proposals and research teams are especially encouraged.

Center for Social Impact

The center prepares students to be transformative leaders for the common good. Through community-driven experiential learning, our students cultivate their skills, scholarship, and passion to develop high impact approaches to the most pressing social problems. Notable support includes:

- *Social Impact Practicums (SIPS)*: The center assists faculty integrate a SIP into their courses. These practicums are project-based experiential learning opportunities connecting undergraduate courses at Dartmouth with community needs identified by nonprofit organizations throughout the Upper Valley. Faculty interested in a SIP receive several layers of support, including a faculty stipend to support time on teaching and learning.

Faculty Development and Diversity

The office offers a number of resources to support faculty in their development throughout their careers. One example includes the *Faculty Success Program*, which is a joint effort of the Office of the Provost, the Dean of the Faculty, and the professional schools to provide financial assistance for faculty to participate in the National Center for Development and Diversity (NCFDD). The aim of the NCFDD is to help faculty enhance their productivity and efficiency, allowing for a more balanced work life.

Office of Sponsored Projects (OSP)

The office serves as a central resource to support the research enterprise by providing guidance and stewardship for the research community and the College. More specifically, it offers pre-award and post-award services and has primary responsibility for assuring Dartmouth's compliance with the regulations of funding agencies, for negotiating the College's indirect costs rate, and monitoring College-wide implications of these negotiations on a regular basis.

RESOURCES FOR ARTS AND SCIENCES FACULTY

Grant Proposal Support Initiative (GrantGPS)

The office helps faculty of all ranks, postdoctoral students, and graduate students navigate the grant proposal process. These services include one-on-one consultation, grant editing and outside review, grant-writing training, and networking with on- and off-campus resources.

Committee for the Protection of Human Subjects (CPHS)

The committee invites questions, comments, and concerns from any individual who may be involved or observes research activities conducted by investigators at the College. This invitation extends to research participants and their friends and family members, as well as investigators, research and clinical staff, students, employees, and local community members.

Center for Comparative Medicine and Research

The center provides high quality, cost-effective animal husbandry, administrative, and research support for animal care and use. Their goal is to facilitate research and teaching at Dartmouth while maintaining the highest quality of animal care.

Dartmouth Synergy Clinical and Translational Science Institute

Its mission is to connect researchers to critical resources, funding opportunities, technologies, research training, and expertise, to advance research and efficiently translate discoveries into improved population health. Building on long-standing collaborations in the neighboring states of Vermont and Maine, SYNERGY brings its expertise to bear on the challenges facing rural populations of northern New England and collaborates with other clinical and translational science award programs to serve rural America more broadly. Notable resources include:

- *SYNERGY Translational Pilot Grant Program*: Funding is available for innovative interdisciplinary research projects that have clear potential for translation into patient-oriented care and improved population health.

OFFICE OF THE PRESIDENT

The president of Dartmouth is responsible establishing and pursuing an academic vision for the institution as a whole. He reports to the Board of Trustees and oversees a senior leadership team that encompasses the Arts and Sciences, professional schools, and all other executive and administrative operations of the College.

Human Resources

The office provides assistance and resources to our faculty, staff, retirees, and prospective employees. It supports the campus' efforts recruit, develop, and retain employees, coordinate and oversee employment policies and procedures, administer employee benefits, and provide opportunities for professorship development.

RESOURCES FOR ARTS AND SCIENCES FACULTY

- ***Dartmouth's College Childcare Center***: The center provides daytime care to 86 children ages 6 weeks to 6 years. The purpose of the center is to provide a warm, simulating, safe, and reliable environment for the care of young children.
- ***Dartmouth Compliance and Ethics Hotline***: The college is committed to an environment where all Dartmouth community members are encouraged to report any suspected violations of law of Dartmouth policy without fear of retaliation.
- ***Faculty/Employee Assistance Program***: The program provides confidential support, resources, and information for personal and work-life issues. It includes confidential counseling, work-life solutions, legal support, and financial information.

Institutional Diversity & Equity (IDE)

The mission of IDE is to support and enhance Dartmouth's commitment to learning and pluralism. It provides services and identifies resources that facilitates discussion on themes of individual and social identity (e.g., age, class, disability, ethnicity, gender, etc.).

- *Training, Workshops, and Networks*: These efforts are aimed at fostering a diverse, welcoming and inclusive community for all.
- *Employee Resource Networks*: These affinity groups aim to advance the personal and social development of their members in support of Dartmouth's broader recruitment and retention efforts.

Advancement's Office of Corporate and Foundation Relations

The office works closely with faculty and administrators across campus to identify potential funding sources from corporations & foundations, assist in outreach to these institutions, develop and submit funding proposals, and offer "best practices" for communicating the impact of gifts received. Faculty interested in such funding should first contact their department/program chair and associate dean.
