

Non-Tenure Track Appointment Request

Research/Fellow/Visitor/Lecturer Appointments

Today's date:

MUST Attach Curriculum Vitae:

Check all that apply

New Employee
Revised Rate/Salary
Reappointment

Teaching being added/change
Advising Thesis & Independent Study Payment
Change in funding source
Change in Job Title

Termination/Resignation

Begin Date of Appointment Appt End Term on Appt end date

Termination/Resignation Date # of Unused Vacation Days:

First Name MI Last Name

Mailing Address for Appt Ltr
(If termination, Forwarding address)

Building Office #

Worksite Arrangement On-site Remote Hybrid

Department/Program

Title (Choose from drop down list)

View Detailed Title information in the [FacultyHandbook](#) (Non-Tenure-Line Appointments)

Is this person a Postdoctoral Scholar? Yes No Is this person a Fellow? Yes No

Hiring Info: PhD in hand? Yes No PhD expected on?

Equivalent of PhD in hand?

U.S. Citizen or permanent resident? Yes No Unknown

Anticipated teaching assignment? Yes No

Term(s)/Course(s) Teaching

Is this appointment renewable? Yes No

If yes, please explain future plans


Salary FTE

Funding Source(s)

Additional Information/Notes

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Does this person currently hold a [staff position](#) at Dartmouth? Yes* No 

*Must submit a copy the [Staff Authorization Request for A&S Teaching](#) form.

Please complete for VISITING DESIGNER ONLY

Name of Production

Union Member? Yes No

Production Start Date Production End Date Residence Start Date Residence End Date

Due Date of Design/Specification/Rehearsals Date of Performance

AUTHORIZATION OF DEPT. CHAIR

Printed Name

Signature _____

AUTHORIZATION OF PI

Printed Name

Signature _____

AUTHORIZATION OF RGM

Printed Name

Signature _____

Additional Information/Notes