

DARTMOUTH

The Faculty of Arts and Sciences

Innovative Course Request Form

Submitter

Date _____

Name(s) _____

Academic Title(s) _____

Department/Program(s) _____

School(s)/Division(s) _____

Proposed Innovative Course

Course Title _____

Program Funding Request \$ _____

Please include the following items:

- 1) This cover sheet;
- 2) Department/program chair endorsement;
- 3) Proposal outlining the course, the interdisciplinary component, who will be involved, and how the course differs from our current offerings (one page in length);
- 4) A schedule of specific activities, including those that would be open to the public;
- 5) Names of possible speakers and other participants, including members of the Dartmouth faculty;
- 6) Funding request – brief explanation (participation costs, teaching assistants, advertising, publishing, etc.).

Department and program chairs are to return this cover sheet and all supporting documentation to their respective Associate Deans. Please refer to the annual Innovative Course Memo for submission deadline ([Innovative Course Awards | Dean of Faculty](#)).